

**LAKESIDE SCHOOL 2010-2011
STUDENT COURSE CHANGE FORM**

For Office Use Only:
Date Rec'd:
Time Rec'd:

STUDENT NAME: _____ **GRADE:** _____

Accepted Reasons For Course Changes

1. Incomplete course load (missing graduation requirements, computer mistakes during sign-up, etc.)
2. Heavy loads (too many classes overall, five classes in a row, no lunch, etc.)
3. Discretionary changes for important program reasons (i.e., the desire to pursue further study in one area)

DROP		ADD		Wait List (max 2)*
Course #	Course Name	Course #	Course Name	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**If you cannot get into a class but would like to be added to the wait list, please put a check in the "Wait List" category for that particular class. We will not drop you from a course until you have actually enrolled in a replacement course unless you specifically instruct us otherwise.*

Students may only be on the Wait List for up to two courses at a time.

COMMENTS – Please tell us about any special circumstances we should take into account in making changes to your schedule. Be sure to include any of your current courses you are unwilling to change, places in your schedule you're willing to be flexible, and the reason(s) for you requested change.

SIGNATURES

Advisory approval: _____ Parent/Guardian approval: _____

College Counselor approval: _____

Please return your completed Course Change Form to the Upper School Office