



**SUMMER SCHOOL
PROGRAMS**

2021 ATTENDANCE POLICY FOR UPPER SCHOOL COURSES

It is critical for students to attend class and be on time every day in a summer course. Therefore, the only excused absences granted will be for illness or family emergency. All other absences will be unexcused and may result in academic consequences including, but not limited to, grade penalties.

Planned absences, such as missing class for a family trip, an appointment, or a sports tournament, are not permitted. Three unexcused absences in a six-week course or two unexcused absences in a three-week course will likely result in a failing grade on the student's transcript. Please note that regular and/or significant late arrivals to class will be considered unexcused absences.

2021 COVID attendance policy addendum:

If your student must quarantine at home for a period of time due to COVID infection or exposure, they may continue the course remotely. Teachers will work with students to accommodate remote learning. **Please contact the Director of Summer School Programs, Kat Yorks immediately if you are aware of possible COVID exposure, or if your student or someone in your family tests positive for COVID.** (Phone: 206-440-2701; Email: kat.yorks@lakesideschool.org)

Attendance questions/absences:

If your student needs to miss class due to illness or family emergency, please contact Kathryn Brooks, our Upper School Summer School Director. If your student is experiencing tech issues that affect participation or attendance, please contact the student's teacher and Kathryn Brooks. (Phone: 206-440-2861; Email: Kathryn.Brooks@lakesideschool.org)