2021 ATTENDANCE POLICY FOR
UPPER SCHOOL COURSES

It is critical for students to attend class and be on time every day in a summer course. Therefore, the only excused absences granted will be for illness or family emergency. All other absences will be unexcused and may result in academic consequences including, but not limited to, grade penalties.

Planned absences, such as missing class for a family trip, an appointment, or a sports tournament, are not permitted. Three unexcused absences in a six-week course or two unexcused absences in a three-week course will likely result in a failing grade on the student's transcript. Please note that regular and/or significant late arrivals to class will be considered unexcused absences.

Attendance questions/absences:
If your student needs to miss class due to illness or family emergency, please contact Kathryn Brooks, our Upper School Summer School Director. If your student is experiencing tech issues that affect participation or attendance, please contact the student's teacher and Kathryn Brooks. (Phone: 206-440-2861; Email: Kathryn.Brooks@lakesideschool.org)

2021 COVID attendance policy addendum for in-person courses:

1. If your student must quarantine at home for a period of time due to COVID infection or exposure, they may continue the course remotely. Teachers will work with students to accommodate remote learning. You must contact the Director of Summer School Programs, Kat Yorks immediately if you are aware of possible COVID exposure, or if your student or someone in your family tests positive for COVID. (Phone: 206-440-2701; Email: kat.yorks@lakesideschool.org)

2. We strive to make our in-person courses available to as many families as possible. At the time of registration, families may indicate that their child plans to take the in-person course remotely for the entire duration of the entire course due to health and safety concerns related to COVID. Examples of students in this situation might be students who are immunocompromised or who live with a family member who falls in the CDC high-risk categories. We cannot guarantee enrollment as a remote learner, but we will try to accommodate as many of these students as possible. In early June, we will follow up with a survey confirming your child’s enrollment as a remote learner. At that point, families may choose to switch to in-person learning.
3. Lab science courses (Biology and Physics) and Photography I are the only exceptions to policy #2. This summer, we are only able to offer lab sciences and photography to students who can attend in person.

4. Remote attendance of in-person Summer School courses is intended for **COVID-related health & safety reasons only**. No student may attend remotely so that they can travel or play sports or any other non-COVID related reason.