

REFUND AND WITHDRAWAL INFORMATION

Refunds:

All questions about refunds should be directed to the Summer School Programs Office. There will be a cancellation fee for withdrawal from any of the Summer School Programs.

Upper School Course Withdrawal Fees

- \$50 fee for withdrawals that occur on or before April 1.
- \$100 fee for withdrawals that occur between April 2 and May 1.
- Fifty percent (50%) of the tuition between May 2 and June 15.
- No refunds will be made for withdrawals after June 15.

Investigative Learning Camp Withdrawal Fees

- \$50 fee for withdrawals that occur on or before April 1.
- \$100 fee for withdrawals that occur between April 2 and May 1.
- Fifty percent (50%) of the tuition between May 2 and June 15.
- No refunds will be made for withdrawals after June 15.

Athletics Camp Withdrawal Fees

- \$25 fee for withdrawals that occur on or before April 1.
- \$50 fee for withdrawals that occur between April 2 and May 1.
- Fifty percent (50%) of the tuition between May 2 and June 15.
- No refunds will be made for withdrawals after June 15.

Withdrawals from For-Credit Courses:

Students who withdraw from a course will not earn credit for the course or receive a grade. They will, however, be charged for the course (see our Refund policy).

For Lakeside students, the discretionary Summer School course withdrawal period is the first two weeks of class. If students withdraw from the course within the first two weeks, the course will not appear on the student's transcript. If a Lakeside student withdraws from the course after the first two weeks of class, the notation on the student's transcript will be W/P (withdraw while passing) or W/F (withdraw while failing). The notation is determined by the Summer School Director in consultation with the relevant teacher.

All withdrawals must be requested in writing to the Summer School Programs office. Requests may be mailed, dropped off, or emailed to SummerSchool@lakesideschool.org.